

EMPLOYMENT APPLICATION

APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available				Desired Salary	
Position Applied for					
Are you a citizen of the United States?		YES ☐	NO ☐	If no, are you authorized to work in the U.S.? YES ☐ NO ☐	
Have you ever worked for this company?		YES ☐	NO ☐	If so, when?	
Have you ever been convicted of a felony?		YES ☐	NO ☐	If yes, explain	

EDUCATION					
High School			Address		
From	To	Did you graduate?	YES ☐	NO ☐	Degree
College			Address		
From	To	Did you graduate?	YES ☐	NO ☐	Degree
Other			Address		
From	To	Did you graduate?	YES ☐	NO ☐	Degree
Do you have current CPR & First Aid training?			YES ☐ NO ☐		
Have you completed the 90-hour child care course?			YES ☐ NO ☐		

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES ☐ NO ☐			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES ☐ NO ☐			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES ☐ NO ☐			
REFERENCES			
<i>Please list two professional references.</i>			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

REFERENCES

Please list two personal references.

Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	

RELATED WORK EXPERIENCE (INCLUDE DUTIES, PAY, AND REASON FOR LEAVING). INCLUDE VOLUNTEER WORK

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SPECIAL TALENTS (ART, MUSIC, DRAMA, CRAFTS, ETC.)

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HOW DID YOU HEAR ABOUT THIS JOB OPPORTUNITY?

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DISCLAIMER AND SIGNATURE

Under Maryland Law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date